# CANDIDATE CHECKLIST

**You've decided to nominate to run in the Assembly's General Election.**

Before you submit your nomination to the Returning Officer, please go through the following checklist to make sure you have included all the information you need.

The Returning Officer and election staff are able to assist you if you have any questions or need any help with the process.

- [ ] Attend a candidate information session (see details of when these are being held on the election website)

- [ ] Read this Candidate Information Pack

- [ ] Provide a photo (this is optional, refer to the nomination form for how to take the ideal candidate photo). This doesn't need to be sent to the Returning Officer until 5:00pm on Thursday 5 March

- [ ] Read the Election Rules within the Assembly Constitution, available on the election website

- [ ] Complete all your personal details in the nomination form

- [ ] Provide evidence to verify your name, date of birth and address (see the nomination form for acceptable evidence)

- [ ] Provide information to verify that you are a Victorian Traditional Owner (refer to the nomination form)

- [ ] Complete the declaration and consent on the nomination form

- [ ] **Send your nomination form to the Returning Officer so it is received by them before 5:00pm on Monday 2 March**

- [ ] Complete your National Police Check. The Returning Officer will be in contact with you after you submit your nomination form about how to complete the National Police Check.

- [ ] Send the Returning Officer the National Police Check (when you receive this)

- [ ] Provide a candidate statement (this is optional, refer to the nomination form for tips on what to include in this statement). This doesn't need to be sent to the Returning Officer until 5:00pm on Thursday 5 March

## Returning Officer

Gavin Ryan

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